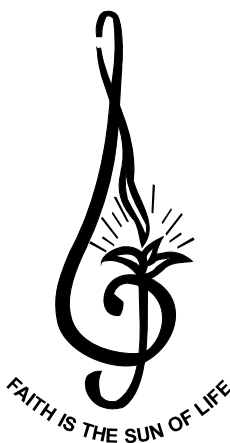


Providence College for Women

(Re-accredited with 'A' Grade by NAAC)

COONOOR - 643 104, NILGIRIS.

SELF FINANCING COURSES



CALENDAR

2019 - 2020

தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமீதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!
உன் சீரிளமைத் திறம்வியந்து செயல்மறந்து
வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!

– பேராசிரியர் பெ. சுந்தரம்பிள்ளை

PERSONAL INFORMATION

Name :

Father's Name :

Class : Blood Group

Date of Birth :

Full Address :

.....

.....

Phone : Student : Father :

Mother : Guardian :

If there is any emergency Call :

Name	Phone	Relationship

Signature of the Student

Signature of the Parent / Guardian


PROVIDENCE COLLEGE FOR WOMEN


SPRINGFIELD, COONOOR - 643 104.

Telephone : 0423 - 2234084 Fax : (0423) 2237949

E-mail : providencecwr@gmail.com

Web : providencecoonoor.com

OUR VISION

QUALITY EDUCATION AND EXCELLENCE

HOLISTIC PERSONALITY

SERVICE

OUR MISSION

To quench the students' intellectual thirst for learning and research;

Exploring and nurturing their potentiality and personality;

Moulding integrated persons;

Transforming family, society and nation through quality education.

GIVE IT A GLANCE

"To be wise you must first obey the Lord. If you know the Holy One, you have understanding. Wisdom will add years to your life. You are the one who will profit if you have wisdom."

Proverbs 9 : 10 - 12a

"Stand up, be bold, be strong. Take the whole responsibility on your own shoulders, and know that you are the creator of your own destiny".

- Swami Vivekananda

"Education today, more than ever before,
Must see clearly the dual objectives;
Education for living,
Education for making a living".

- James Mason Wood.

COLLEGE CALENDAR COMMITTEE

1. Dr. Sr. Sheela V. J. - Principal
2. Dr. Jyothi M. - Staff Secretary
3. Dr. R. Savidha - Staff Treasurer
4. Sr. Arockiamary - Administrative Staff
5. Ms. Afreen Sulthana M. - Student President
6. Ms. Sherin Sanofer J. - Vice-President
7. Ms. Saruthi R. - Secretary
8. Ms. Swathi H. - Joint Secretary

ABOUT THE COLLEGE

Providence College for Women is founded and run by the Sisters of St. Joseph of Tarbes, a Catholic minority institution registered under the Nilgiris St. Joseph's Sisters Society. This institution was started for the benefit of Catholics and in addition, to others without distinction of caste or creed. The College is affiliated to Bharathiar University as a first grade college and is situated in a spacious and beautiful campus on the Coonoor - Kotagiri road about 6 k.m. from the town. The college has good infrastructure along with hostel facility.

OBJECTIVES

- To excel in learning and teaching through study and research.
- To instill moral values that will lead to an integrated life.
- To inculcate in students Social Responsibility and Human Dignity.
- To train students to shoulder responsibilities and face challenges.
- To strengthen the faith of the catholic students and foster inter-religious harmony.

NATIONAL ANTHEM

Janagana mana adhinayaka Jaya he
Bharatha bhagya vidhatha

Panjaba Sindhu Gujarata Marata
Dravida Uthkala Banga,

Vindhya Himachala Yamuna Ganga,
Uchala jaladhi taranga,
Tava Subha name jage,
Tava Subha asisa mage,
Gahe tava jaya gatha.

Janagana mangala dayaka jaya he
Bharatha bhagya vidhatha
Jaya he; Jaya he; Jaya he;
Jaya Jaya Jaya Jaya he

NATIONAL PLEDGE

To excel in learning and teaching through study and research.

To instill moral values that will lead to an integrated life.

To inculcate in students Social Responsibility and Human Dignity.

To train students to shoulder responsibilities and face challenges.

To strengthen the faith of the catholic students and foster inter-religious harmony.

COLLEGE MOTTO - FAITH IS THE SUN OF LIFE

Explanation of the College emblem

Our emblem speaks of Our Motto -

"FAITH IS THE SUN OF LIFE"

"The lily lamp with its graceful curve

Recalls the Master's saying:

"Look at the lilies of the field !

They don't spin

And yet

Not even Glorious Solomon

Was arrayed as these

Because your Heavenly Father clothes them,"



The lily is then,

Divine Providence

a faith

That drinks from the heart of Providence.

Faith - the flame that scatters the darkness.

Cheers the gloom

And points to the narrow way



But mark the music it creates

With the treble clef

And in its base configuration

You'll detect

The hidden - clear initials

P. C.

That tells you

That Providence

Heart - pulsating, faith-inspiring

Are but one



THE COLLEGE ANTHEM

Among the birds and
flowers of Providence
The stately evergreen
You will feel His power in
the whip of the wind,
His loving care in the warm bright sun
Here life flies by.

I look around me and I see
The beautiful scenery
T'was made for me!
Lord ! I thank Thee.

Chorus

All noble hearts, great minds are here
To help me in my quest of you
For them I say
"Lord ! I thank you"

Chorus

Your sturdy walls that shelter me
It's just success that will carry me
Beyond your bounds,
Lord, I trust Thee.

Chorus

My future lying beyond the green
Does trouble me, but yet I feel
Your hand in mine
Will still lead me.

Chorus

And then the life beyond the grey,
The rocks before it, the thorns, the clay!
I'll follow yet,
Your beckoning light.

COLLEGE PRAYER

Gracious God, we your Providence children, raise our hearts to You in praise & thanksgiving.

We thank you for all the SJT Sisters under whom this College was formed, moulded & still growing. We also remember our retired staff and the present staff who work for the mission of education. We are grateful to You for all our benefactors who have labored with great dedication in one way or another. We also gratefully recall those who served this institution and are enjoying their heavenly bliss. We are grateful to you for our past & present students who have brought glory to this institution through their hard work & achievements.

We have felt your presence in our midst during these years, in our joys & tribulations, success & failures. As we continue to live as one Providence family, may we be able to share our Faith, Hope & Love and radiate Truth, Justice & Righteousness to the society and world in which we live. Bless all those who step in & out of the portals of Providence with Your peace & harmony. Bless our youth so that they blossom into empowered women & good home-makers who will make a difference to families and society as they scatter sunshine around them.

We place in You all our plans, hopes and desires for the success during the year. Shower your blessings on our efforts to make it a perfect and pleasing offering to you. Amen.

MEMBERS OF THE FACULTY

Secretary

1. Sr. Assumpta K.

Principal

2. Dr. Sr. Sheela V.J., M.A.,NET.,Ph.D.,D.Litt. (Hon.)

Department of English

3. Dr. N. Bhuvana, M.A.,M.Phil.,SLET., Ph.D., D.Litt. (Hon.) HOD
4. Dr. R. Amudha, M.A., M.Phil., Ph.D.
5. Dr. R. Anitha, M.A., M.Phil.,SET., Ph.D.
6. Dr. Beulah Gideon, M.A., M.Phil., B.Ed., Ph.D.
7. Mrs. S. Mary Shyla, M.A., B.Ed., M.Phil.
8. Dr. C. Josephine Gladys, M.A.(Eng), MA (JMC), M.Phil., Ph.D.
9. Dr. Anubhuti Vajpeyi, M.A., M.Phil., Ph.D.
10. Sr. Sithara Joseph, M.A. (Ph.D.)
11. Ms. A. Clemencia Mary, M.A., M.Phil., B.Ed. (Ph.D.)
12. Dr. R. Priyadarshini, M.A., B.Ed., M.Phil., SET, Ph.D.

Department of Economics

13. Dr. Hemasrikumar, M.A., B.Ed., M.Phil., Ph.D. HOD
14. Dr. C. Hemalatha, M.A., M.Phil., SLET.,Ph.D.
15. Mrs. C. Jeeva, M.A., M.Phil., NET., (Ph.D.)
16. Mrs. J. Karunambikai, M.A.,M.Phil.,SET.,PGDCA.,CLM., (Ph.D.)
17. Dr. C. Mythili, M.A., SET., Ph.D.
18. Dr. K.J. Reeshma, M.A., Ph.D.
19. Mr. R. Karthikeyan, M.A., M.B.A.

Department of History

20. Dr. S.M. Sangeetha, M.A., M.Phil., DCA, Ph.D., (MBA), D.Litt. (Hon.) HOD
21. Dr. R. Shani Ruskin, M.A., B.Ed., MLISC., PGDCA., Ph.D., (MBA).
22. Dr. N. Sudha, M.A., B.Ed., Ph.D., Diploma in French.
23. Mrs. R. Revathi, M.A., M.Phil., B.Ed.
24. Mrs. C.Jeeva Selvi, M.A., M.Phil., B.Ed.

Department of Mathematics

25. Dr. M.S. Annie Christi, M.Sc., B.Ed., M.Phil., Ph.D. HOD
26. Dr. B. Ganga, M.Sc., M.Phil., PGDCA., Ph.D.
27. Dr. Sr. Selvi, M.Sc., M.Phil., Ph.D.
28. Dr. K. Karuppaiy, M.Sc., M.Phil., PGDCA., Ph.D.
29. Mrs. R. Shalini, M.Sc., B.Ed., M.Phil., (Ph.D.)
30. Ms. B. Kavitha Krishna, M.Sc.,B.Ed., M.Phil.
31. Ms. R. Sindhuja, M.Sc., B.Ed., M.Phil.

Department of Botany

32. Dr. N. Visalakshi, M.Sc., Ph.D. HOD
33. Dr. J. Rose de Leema, M.Sc., M.Phil., Ph.D., D.Litt. (Hon.)
34. Dr. D. Punitha, M.Sc., B.Ed., M.Phil., Ph.D. IQAC Coordinator
35. Ms.G.Shajitha, M.Sc., M.Phil.

Department of Physics

36. Dr. K. Mahalakshmi, M.Sc., Ph.D.

Department of Chemistry

37. Dr. M. Buvaneswari, M.Sc.,M.Phil.,Ph.D.
38. Dr. R. Savidha, M.Sc.,Ph.D.,PDF.

Department of Zoology

39. Dr. M. Jyothi, M.Sc.,Ph.D.

Department of Commerce

40. Dr. C. Beulah Vijayarani, M.Com., M.Phil., B.Ed., MBA., PGDCA., Ph.D., D.Litt. (Hon.) HOD
41. Mrs. B. Sashirekha, M.Com (FCA)., NET., (Ph.D.)
42. Dr. Jacqueline Martin, M.Com., B.Ed., DSP., Ph.D.
43. Dr. M. Gomathi, M.Com., MBA., M.Phil., Ph.D., SET., PGDCA.
44. Mrs. J. Aarti, M.Com., MBA., PGDCA., (Ph.D.)
45. Mrs. S. Baby, M.Com., M.Phil., (Ph.D.)
46. Ms. Shallini. K. Menon, M.Com (CA), M.Phil., (Ph.D.)
47. Ms. P. Sathya, M.Com.(C.A)., M.Phil., (Ph.D.)
48. Ms. S. Malini, M.Com.(C.A)., M.Phil., (Ph.D.)

Department of Computer Science and Applications

49. Dr. N. Anandkrishnan, M.C.A., M.Phil., Ph.D., M.A. (YHE.) HOD
50. Dr. K. B. Manikandan, M.C.A., M.Phil., (Ph.D)., DOAC Coordinator
51. Mrs. N. Sharmila Banu, M.Sc., M.Phil., (Ph.D.)
52. Mrs. K. Deepa, M.Sc., M.Phil., (Ph.D.)
53. Mrs. T. Preethi, MCA, M.Phil., (Ph.D.)
54. Mr. K. Santhosh Kumar, MCA., M.Phil., MBA., (Ph.D.)
55. Mr. H. Sivalingan, M.Sc., PGDCA., HDSE, BLIS, M.Phil., (Ph.D.)

Department of Tamil

56. Dr. F. Malarvizhi, M.A., SLET., Ph.D. HOD
57. Dr. P. Amutha, M.A., M.Phil., Ph.D.
58. Dr. J. Gunaseeli, M.A., M.Phil., B.Ed., Ph.D.

Department of Hindi

59. Mrs. R. S. Rekha, M.A., B.Ed., SET., NET., (Ph.D.)

Department of French

60. Ms. Cynthia George, M.A., NET.

Department of Physical Education

61. Dr. Kavitha Kumaran, M.P.Ed., SLET., Ph.D.

Librarian

62. Dr. A.Savio Sagayamary, M.Com, MLIS., M.Phil., Ph.D.

Office Staff

1. Mrs. M. Isabella Mary, B.A. (Eng.)
2. Mr. T. Sakthivel
3. Mr. Vimal Kumar, B.Com., D.Com.
4. Mr. C. Henry
5. Mrs. Arockkiasamy Jesumary
6. Sr. J. Arockiamary, B.Com., (M.Com.)
7. Mr. K. Madhan Ramkumar, D.C.E.
8. Sr. Lilly, B.Com., DSC., (M.Com.)
9. Sr. Rubella, B.Sc. (Maths.), MLIS.
10. Ms. Jayanthi, B.Sc., MLIS., M.Phil., PGDCA.
11. Mrs. C. Saraswathi
12. Mrs. S.G. Rita
13. Mrs. Mary Vinolia, D.C.T., BCA.,
14. Mr. J. Rajesh Kumar
15. Mrs. B. Shalini, M.Sc., M.Phil., B.Ed.
16. Mr. K. Viswanathan, M.A., MLIS., M.Phil., D.C. Tech., H.D.S.E.
17. Mr. B. Arjun, M.A., CLIS.
18. Mrs. Stella Babitha, M.A., CLIS.
19. Mr. L. Kumar
20. Mr. D. Rajasekar
21. Mrs. Vasanthamani
22. Mrs. S. Vasuki
23. Mrs. Vijayalakshmi
24. Mr. Alex
25. Mrs. Kalayani
26. Mr. Mathiyalagan. D.

COLLEGE RULES

The College has formulated certain rules with the aim of developing the personality of the students. Discipline is the backbone of society. This is true of an educational institution also. Discipline is not to be considered as repressive. It is only formative and helps the students to develop self-control which is the essence of a well-ordered and successful life. Therefore "Providence" expects all the students to follow certain rules which are meant to ensure a smooth functioning of the college.

**RAGGING IS STRICTLY FORBIDDEN IN THE COLLEGE
AND IN THE HOSTEL**

**STUDENTS ARE NOT ALLOWED TO BRING THEIR
CELLPHONE AND ANY OTHER ELECTRONIC GADGETS
TO THE COLLEGE PREMISES**

RESIDENCE OF STUDENTS

Students who do not live in the College Hostel are to live with their parents or guardian or in hostels approved by the Principal.

Students living in the hostel shall be under the supervision of the Warden.

ATTENDANCE AND LEAVE

1. Every student should attend the classes regularly. Action will be taken against irregular students. The leave format is included in the calendar.
2. Attendance is noted for each period at the commencement of the class.
3. University and College Rules require **REGULAR ATTENDANCE** in all classes both theory and practical.
4. **Absence of one period in any session is treated as absence of half a day.**
5. In case of absence on medical reasons, the student should produce a medical certificate from a registered medical practitioner.

DRESS AND DISCIPLINE

The students are expected to dress modestly and in keeping with the place and occasion. Students are expected to wear their respective uniform jackets on Mondays, Wednesdays and Fridays, examination days and occasions as and when announced. Students are also expected to come in uniform on Wednesdays (White Salwar). Tights, Short tops are strictly not allowed.

They should be regular and punctual in attending classes and all activities connected with the college.

During the leisure hours, the students may make use of the dailies and periodicals placed in the reading room without disturbing their neighbours.

Students will not be permitted to leave the class or enter late under the pretext of paying fees or taking books from the Library. Time fixed for those purposes during off hours must be adhered to strictly.

Change of classrooms between periods must be effected in an orderly and quiet manner.

Play fields must not be trespassed when games are on. Students witnessing games are expected to show sportsmanship in their appreciation and encouragement.

While attending college or public functions, they will conduct themselves in such a way as to bring credit to themselves and to the institution.

Students are expected to show respect and courtesy to elders, staff and visitors and treat everyone with dignity.

Health and hygiene, sanitation and conducive habits go to make a good citizen.

Spitting and throwing waste paper all over the campus should be avoided.

Students shall not enter the office room or laboratories during unspecified hours.

No unauthorised printed matter to be circulated.

Students are forbidden to take part in political activities of any kind particularly in those directed against the authority of the Government. Any student is at liberty to represent any grievance in

person or in writing to the Principal. All such representations must be individual. Taking initiative for submitting mass petition or signing such petitions by students will be a serious offence.

Care must be exercised in handling the property of the college and any damage caused casually or purposely will entail serious disciplinary action and recovery of cost. Students shall not displace or interfere in any way with college furniture. Any damage done will be charged. Students are expected to read the notices put up on the College Notice Board periodically, and ignorance will not be accepted for non-compliance of the instruction contained in the notice.

Parents are advised not to disturb the students with unnecessary phone calls. Under no circumstance students will be called from classes to attend or to make phone calls. However, messages will be received and passed on to the students. Students are not permitted to make phone calls during the class hours.

Appeal to Parents / Guardians :

Parents / Guardians are requested to extend full cooperation to the authorities with regard to the character, discipline, attendance and academic progress of their daughters / wards. They must respond to all the communications sent to them from the college regarding the performance of their daughters / ward.

Under the Tamil Nadu Educational Rules, the Principal is empowered to inflict the following punishments in the interest of the student or the Institution concerned :

- (i) Fines
- (ii) Loss of attendance
- (iii) Loss of term certificate
- (iv) Suspension and
- (v) Expulsion

Periodical Tests and Model Examinations :

There will be two Internals and one Model Examination at the end of each semester. Progress Reports will be sent to the parents / guardians immediately after every model examination showing the progress made by the students.

GENERAL ASSEMBLY

General Assembly will be conducted three times a week. All are expected to be present in the college at 9.20 a.m.

COLLEGE CALENDAR

Students are expected to bring the College Calendar with them every day and use it.

LABORATORY RULES

Students are reminded that the practical work is the foundation on which the study of Science stands and every student is required to give their most earnest and careful attention to it. The laboratory work is arranged to accompany as closely as possible the principles of theory discussed in the lecture classes.

The certificates for the practical course required by the University Regulations will not be granted unless the student records 75 percent of attendance at practical classes and her progress has been satisfactory. The student will be judged not only by the practical work done in the laboratory but also by the neat, systematic and regular writing of the account in the Record Book.

Instruction Regarding Laboratory Work

Students should copy the instruction and tabular columns before entering the laboratory and must come prepared for the class.

They should handle the apparatus carefully. Any breakage of apparatus will be immediately reported to the Lecturer. Cost of broken articles will be recovered as and when they occur.

The attendance for practical class will be given only when :

1. The experiment is done;
2. The observation is signed, and
3. The record is submitted on the due date.

No record will be signed unless it is complete.

For the sake of uniformity and neatness, students are advised to obtain Record note books supplied by the college.

LIBRARY RULES

The Library is in the immediate charge of the Librarian of the college.

The staff and students of the college are members of the Library.

Strict silence should be observed in the Reading Room of the Library.

A student member is responsible for any book borrowed in her name.

For those who are borrowing books under regular basis other than reference books, not more than two renewals shall be allowed for any book. Books may be re-issued only if there is no applicant for it.

Reference books may be borrowed for not more than three days.

Every student shall return the book within the specified time. Absence from college will not be admitted as an excuse for delay in returning the books.

The Librarian may recall a book at any time even if the normal period of lending has not been over. In the case of reference books for which there is an exceptional demand, period of borrowing shall be reduced even to one day.

No student is allowed to sub-lend a book to any one in or outside the college.

Students are expected to use the books with care. If a book is lost / damaged, borrowers should replace the book or pay a penalty to cover the cost of the book.

Tearing off pages or making any sort of marks in the borrowed books will attract conditions as above.

The following timing will be observed for the Library during the academic year :

Working days : 9.00 a.m. to 5.00 p.m.

BOOK BANK

1. A Book Bank is operated in the Library.
2. The Book Bank is to provide text books to poor and deserving students every semester. It is a boon to our poor students who cannot buy costly books.
3. These books are available for circulation only in the beginning of each semester.
4. These books should be returned to the Book Bank on the last working day of each semester, failing which a fine of Re. 1/- per day per book will be collected.

Medical Examination

1. The students of first year degree courses will be medically examined soon after their admission in the college.
2. Students who are absent for the medical examination (when conducted at the college by the Medical Officer) shall be required to produce a certificate of medical examination from any qualified doctor at their own expense.

Fees

There will be 2 Semesters in one academic year. The First Semester will begin from the re-opening day in June after the summer vacation and extend to the end of November. The Second Semester will begin when the college reopens for the next Semester and extend to the end of March / April.

EXTRA AND CO-CURRICULAR ACTIVITIES

The Principal shall be the Ex-officio President of all the Associations.

There is a Student Council consisting of the following :

President	Afreen Sulthana M.	III B.Com.
Vice President	Sherin Sanofer J.	III B.A. History
Secretary	Saruthi R.	III B.Sc. Botany
Joint Secretary	Swathi H.	III B.Com.

At the beginning of the academic year, the Student Council will plan the activities of the semester keeping in mind the interest and

aspirations of the student body and the ideals of the college. They will plan the budget of expenses for each semester. They shall obtain prior permission from the Principal for all the activities / programmes planned for each semester.

Every Wednesday afternoon will be devoted to Curricular and Co-curricular activities from 2.30 p.m. onwards.

All the staff and students of the college will collaborate actively in the programme organised.

ASSOCIATIONS

A record of the academic performance, participation in extra curricular activities, conduct and any outstanding qualities of the students will be maintained for which certificates will be given.

The following Associations have their own activities during each semester.

1. English Literary Association
2. History Association
3. Economics Association
4. Botany Association
5. Commerce Association
6. Association of Languages (Tamil, Hindi & French)
7. Mathematics Club
8. Blood Donation Club / YRC
9. Computer Science Association
10. Book Club
11. Red Ribbon Club
12. Eco Club
13. Peace Club
14. Institution Innovation Club

UG - COURSES - REGULATIONS

Duration of the Course

The course shall extend over a period of three years comprising of six semesters with two semesters per year. There shall not be less than 90 instructional days for each semester.

Field work / Institutional Training

Every student shall be required to undergo Field work / Institutional Training for a period of not less than two weeks, conveniently

arranged during the course of the III year. The Principal of the College and the Head of the Department shall issue a certificate that the student has satisfactorily undergone the field work for the prescribed period.

Co-curricular Activities : NSS / Physical Education / NCC

Every student shall participate compulsorily for a period of not less than two years (4 semesters) in any of the above programmes. These activities shall not be conducted during the working hours of the college.

National Service Scheme

All volunteers should enroll themselves as members for a period of two years. All volunteers must attend the 10 days Annual Special Camp and also are expected to regularly participate in the activities organised by the NSS Units.

The NSS affords opportunities for service, to develop character, team spirit and leadership qualities. It creates a way to social awareness.

Assessment of NSS volunteers will be done by the NSS Programme Officer concerned. The two year period of participation of the students in NSS will be evaluated for a minimum of 100 marks. The Principal shall furnish a certificate regarding the student's performance and shall grade the student as follows.

- A - Exemplary
- B - Very Good
- C - Good
- D - Fair
- E - Satisfactory

The grading shall be incorporated in the mark sheet to be issued at the end of the appropriate semester.

Physical Education :

Life is fast paced. Each of us attain skills in life in our attempts to be successful. Our life reflects in the games and sports activities in many ways. Physical Education activities is a must for all the students. The class aims at instilling in the students, healthy physical and mental abilities and a spirit of sportsmanship.

Students are encouraged to excel in the arena of sports and also to move on to athletics, games and tournaments. Such an exposure is beneficial for prospects of higher studies and for jobs which consider sports skills.

Students who represent the University at tournaments will be issued form III Certificates which stand them in good stead when it comes to higher studies and jobs.

Timing : From 3.30 to 4.30 p.m. on all working days.

- Skill tests will be conducted at the end of the year. According to their performance, students will be graded.

National Cadet Corps

Enrollment intake into NCC for the year 2019-2020 is 23. A preliminary round of selection based on physical tests by physical instructors from the army would be conducted. A personal round on interview with the NCC – ANO/ CTO will be conducted for admission into NCC.

Cadets will be requested to participate in parades and NCC classes 2 hours a day, 3 days a week for 6 months. 75 percent attendance in parades is a mandate. Apart from regular parade classes cadets would be requested to participate in social service activities and camps as and when organized.

B and C certificate exam would be conducted at the end of 2nd and 3rd years respectively in the month of January/ February.

Grading is based on marks obtained in examinations, parade attendance and participation in camps and social service activities. Grade obtained would be incorporated into the final mark sheet of the student.

College facilitates employment in armed/ air forces and navy to cadets who pass C certificate examinations. NCC certificate also serves as an added advantage in placement in top notch companies.

Catechism and Value Education

All Catholic students must attend Catechism class and all non-catholic students must attend Value Education class once a week on all 1st day order - 3rd hour.

Alumnae Association

All the outgoing students are invited to become members of the Association. The subscription for life membership is Rs. 1,000/-. Life membership is very much encouraged because it helps to build up longstanding links with the Alma mater.

Parent - Teacher Association (PTA)

The Parent - Teacher Association meets twice a year. An orientation for parents is organized at the beginning of the year to update the parents about the academic and other activities of the college. Make sure parents attend them so that we work together in the development of the child.

All India Catholic University Federation (AICUF)

Students who wish to join the AICUF can enrol themselves in the unit. The main work of AICUF is social awareness programmes, leadership and women empowerment camps, exposure programmes, National and State level camps.

Requirements to appear for the Semester Examinations :

- 1) A Candidate will be permitted to appear for the University Examination for any semester if :

She secures not less than 75% of attendance in the number of working days during the semesters.

She earns a progress certificate from the Head of the Institution, for having satisfactorily completed the course of study prescribed in the subjects as required by these regulations.

Her conduct has been satisfactory.

- 2) A candidate will not be permitted to appear for the University Examination if she does not possess the minimum required attendance, but she will be allowed to continue for the subsequent semester, and she should compensate the requirement for both the present and earlier semesters. If she does not earn the attendance even after continuing the subsequent semester then she should rejoin the course and redo / repeat the semester last studied.

Submission of Record Note Books and other Information regarding Practical Examinations :

Candidates appearing for Practical Examinations should submit bonafide Record Note Books and other related submissions prescribed for their practical examinations. Otherwise the students will not be allowed to attend the University Practical Examination.

Each student should possess their identity card supplied by the college with the passport size photograph duly attested by the Principal of the college and the same should be brought to the college each day of the examination along with the hall ticket.

Class Tests, Assignments, Model Examinations

Two tests, and model examinations are conducted regularly during the semester. Progress reports indicating the marks will be reported to the parents / guardians during the Parent - Teacher Meet.

Students are advised not to miss tests, assignments and model examinations.

Transfer Certificate

Generally T.C. will not be issued without a written request sent / given atleast 48 hours earlier. T.C. will not be issued if the student has any dues to the college by ways of fees, fine, breakage of college property or equipments, pending books to be returned to the library, canteen dues, hostel dues etc. As the general policy of the college, duplicate T.C. will not be issued without valid reasons for the same.

M. Com. - CA (COMPUTER APPLICATIONS) DEGREE

Semester I

Managerial Economics

Marketing Management

Database Management System

Computer Applications : MS Office & Oracle - Practical - I

Elective : Financial Market and Institutions

Semester II

Corporate Accounting

Human Resource Management

Business Research Methods

Object Oriented C++

Computer Applications : Tally and C++ - Practical - II

Elective : Indian Stock Exchanges

Semester III

Cost and Management Accounting

Visual Basic

Financial Management

Computer Applications : VB Script, Visual Basic - Practical - III

Institutional Training (Report 40 marks and Vive - Voce 10 marks)

Elective : Future & Options

Semester IV

Investment Management

Direct Tax

Java Programming and HTML

Project and Viva-voce

Elective : Fundamental and Technical Analysis

M. A. ENGLISH LANGUAGE AND LITERATURE
with **SURVEY OF ENGLISH LITERATURE**

Semester I

- ❖ British Literature - I (From Chaucer to Milton)
- ❖ American Literature
- ❖ Shakespeare
- ❖ Grammar for Communication
- ❖ The English Language - I
- ❖ Elective - I

Semester II

- ❖ British Literature - II (From the Victorian Age to the Modern Age)
- ❖ Indian Writing in English
- ❖ English Literature for Competitive Examination - I
- ❖ New Literatures in English
- ❖ The English Language - II
- ❖ Elective II

Semester III

- ❖ British - Literature - III
- ❖ English Literature for Competitive Exam - II
- ❖ Methods of Teaching English
- ❖ Translation Studies
- ❖ Research Methodology
- ❖ Elective III

Semester IV

- ❖ Introduction to Women's Studies
- ❖ Mass Communication and Journalism
- ❖ Project Work
- ❖ Elective IV

M.A. ECONOMICS

I Semester

Paper I	Advanced Micro Economics - I
Paper II	Economic Development and Policies
Paper III	Marketing Management
Paper IV	Research Methodology
Elective I	Agricultural Economics

II Semester

Paper V	Advanced Micro Economics - II
Paper VI	Macro Economics
Paper VII	Financial Management
Paper VIII	Quantative Techniques for Managerial Decisions
Paper IX	Industiral Economics
Elective II	Entrepreneur Development

III Semester

Paper X	Monetary Theory & Policies
Paper XI	Econometrics
Paper XII	Computer Applications in Economic (Theory)
Paper XIII	Environmental Economics
Paper XIV	Economics of Insurance
Elective III	Financial Marketing

IV Semester

Paper XV	Public Economics
Paper XVI	International Economics
Paper XVII	Human Resource Management
Project Work	
Elective IV	Export Procedure

M. Sc. MATHEMATICS DEGREE COURSE WITH COMPULSORY DIPLOMA IN MATHEMATICAL SOFTWARE

I Semester

Paper I	Abstract Algebra
Paper II	Real Analysis
Paper III	Ordinary Differential Equations
Paper IV	Numerical Methods
Elective Paper I	Latex

II Semester

Paper V	Complex Analysis
Paper VI	Partial Differential Equations
Paper VII	Mechanics
Paper VIII	Linear Algebra
Elective Paper II	Differential Geometry

III Semester

Paper IX	Topology
Paper X	Fluid Dynamics
Paper XI	Mathematical Statistics
Paper XII	Graph Theory
Elective Paper III	Fuzzy Logic & Fuzzy sets

IV Semester

Paper XIII	Functional Analysis
Paper XIV	Mathematical Methods
Paper XV	C++ Computer Programming
Practical	C++ Practical
Paper XVI	Number Theory
Elective Paper IV	Control Theory
Project	

M. Sc. COMPUTER SCIENCE

I Semester

Paper I	Analysis & Design of Algorithms
Paper II	Objects Oriented Analysis and Design & C++
Paper III	Advanced Networks
Paper IV	Advanced Software Engineering
Practical I	Algorithm and OOPS Lab
Practical II	Software Testing Lab

II Semester

Paper V	Data Mining and Warehousing
Paper VI	Advanced Operating System
Paper VII	Internet and Java Programming
Paper VIII	Artificial Intelligence & Expert Systems
Elective - I	
Practical III	Advanced Concept of Internet & Java Programming Lab
Practical IV	Data mining using R

III Semester

Paper IX	Digital Image Processing
Paper X	Advanced Tools in Computing
Paper XI	Network Security and Cryptography
Paper XII	Business Intelligence
Elective - II	
Practical V	Advanced Tools in Computing Lab
Practical VI	Digital image processing using Mat Lab

IV Semester

Project work and Viva Voce

M. Sc. BOTANY

I Semester

Paper I	Microbiology
Paper II	Phycology, Mycology and Lichenology
Paper III	Bryophytes, Pteridophytes, Gymnosperms and Paleobotany
Paper IV	Environmental Botany and Conservation Biology
Elective I	Phytopathology (Without practical examination)
Core Practical I	Comprised of Papers I, II, III & IV

II Semester

Paper V	Cell and Molecular Biology
Paper VI	Genetics, Evolution and Plant Breeding
Paper VII	Anatomy, Embryology and Morphogenesis
Paper VIII	Plant Tissue culture
Elective II	Horticulture (Without practical examination)
Core Practical II	Comprised of Paper V, VI, VII and VIII

III Semester

Paper IX	Plant Taxonomy
Paper X	Medicinal Botany
Paper XI	Plant Physiology
Paper XII	Phytochemistry
Elective III	Bioinstrumentation and Biological techniques (Without practical examination)
Core Practical III	Comprised of Paper IX and X)

IV Semester

Paper XIII	Biotechnology and Genetic Engineering
Elective IV	Bioinformatics & Biostatistics (Without practical examination)
Core Practical IV	Comprised of Paper XI, XII and XIII
Project & viva-voce Examination	

BACHELOR OF COMPUTER APPLICATIONS (B.C.A.) & DIPLOMA IN MULTIMEDIA AND ANIMATION

I Semester

Part - I	Language - I
Part - II	English - I
Part - III	Core - 1 : Computer Fundamentals and C Programming Core - 2 : Digital Computer Fundamentals Core Lab - 1 : Programming Lab - C Allied - 1 : Mathematical Structure for Computer Science
Part - IV	Environmental Studies

II Semester

Part - I	Language - II
Part - II	English - II
Part - III	Core - 3 : C++ Programming Core Lab -2 : Programming Lab - C++ Core Lab-3 : Programming Lab - Internet Basics Allied - 2 : Discrete Mathematics
Part - IV	Value Education - Human Rights

III Semester

Part - III	Core - 4 : Data Structures Core - 5 : Java Programming Core Lab - 3 : Java Lab Allied - 3 : OR
Part - IV	Skill based Subject I - Web Programming Tamil / Advanced Tamil (or) Non-major Elective - I (Yoga for Human Excellence) Women's Rights

IV Semester

Part - III	Core 6 : System Software and operating system Core 7 : Linux & Shell Programming Core Lab 5 : Linux & Shell Programming Lab Allied - 4 : Business Accounting
Part - IV	Skill based Subject 2 - Web Programming Lab
Part - IV	Tamil & Advanced Tamil (or) Non-major Elective - II (General Awareness)

V Semester

Part III	Core 8 : RDBMS & ORACLE Core 9 : Visual Basic Core Lab 6 : Visual Programming - VB & Oracle Elective - I
Part IV	Skill based Subject 3 : Case Tools Concepts & Applications

VI Semester

Part III	Core 11 : Graphics & Multimedia Core 12 : Project Work Lab Core Lab - 7 : Programming Lab - Graphics & Multimedia Elective - II Elective III
Part IV	Skill based subject 4 : Case Tools - Lab
Part V	Extension Activities

RESEARCH DEPARTMENTS

M. Phil / Ph.D. Programme in Commerce (FT / PT) Part I - Syllabus

Paper I	Research Methodology
Part I - Paper II	Statistical Analysis for Business Research Any one of the following :
Part I - Paper III	Marketing Management (or)
Part I - Paper III	Financial Management (or)
Part I - Paper III	Human Resource Management

M. Phil / Ph.D. Programme in Mathematics (FT / PT) Part I - Syllabus

Paper I	Algebra and Analysis
Paper II	Partial Differential Equations
Paper III	Operations Research (or) Non-linear Dynamics (or) Algebraic Topology

M. Phil / Ph.D. Programme in Economics (FT / PT) Part I - Syllabus

Paper I	Research Methodology
Paper II	Economic Analysis Any one of the following :
Paper III	Agricultural Economics (or) Industrial Economics (or) Monetary Economics (or) Environmental Economics (or) Development Economics (or) Entrepreneurial Development

M. Phil / Ph.D. Programme in English (FT / PT) Part I - Syllabus

Paper I	Research Methodology
Paper II	Approaches to Literature
Paper III	Special Paper

**M. Phil / Ph.D. Programme in History
(FT / PT) Part I - Syllabus**

Paper I	Research Methodology
Paper II	History of Tamilnadu from 1800 - 1967 A.D. Any one of the following :
Paper III	1. History of Ancient Tamil Nadu upto 1336 (or) 2. Socio-Economic History of Tamil Nadu Since AD 1600 (or) 3. Social History of Tamil Nadu upto 1565 A.D. (or) 4. Constitutional History of India from 1858 to 1950 A.D. 5. Freedom Struggle in India

**M. Phil / Ph.D. Programme in Computer Science
(FT / PT) Part I - Syllabus**

Paper I	Research Methodology
Paper II	Advanced Technologies in Computer Science
Paper III	Specialization

**M. Phil / Ph.D. Programme in Botany
(FT / PT) Part I - Syllabus**

Paper I	Research Methodology
Paper II	Trends in Plant Science
Paper III	(Any one of the following) 1. Plant Cytogenetics 2. Molecular Biology & Plant Biotechnology 3. Environment and Conservation Biology 4. Bioprospecting and Medicinal & Anomatic plants 5. Microbiology & Plant Pathology 6. Algology 7. Physiological embryology & Tissue culture 8. Seed Technology 9. Medico-Botany 10. Floristic Taxonomy & Ethnobotany

Date	Days of the week	Day Order	JUNE 2019	No. of Working days
1	Sat			
2	Sun			
3	Mon			
4	Tue			
5	Wed			
6	Thur			
7	Fri			
8	Sat			
9	Sun			
10	Mon			
11	Tue			
12	Wed			
13	Thur			
14	Fri			
15	Sat			
16	Sun			
17	Mon		College reopens	1
18	Tue		Staff Orientation	2
19	Wed		Staff Orientation	3
20	Thur			4
21	Fri		Yoga Day celebration	5
22	Sat		
23	Sun		
24	Mon	I	College reopens for the 1st years	6
25	Tue	II		7
26	Wed	III	Inaugural Mass	8
27	Thur	IV		9
28	Fri	V		10
29	Sat		
30	Sun		

Date	Days of the week	Day Order	JULY 2019	No. of Working days
1	Mon	VI		11
2	Tue	I	Inauguration of Associations	12
3	Wed	II	Fresher's Day	13
4	Thur	III		14
5	Fri	IV		15
6	Sat		Governing body meeting
7	Sun		
8	Mon	V		16
9	Tue	VI		17
10	Wed	I	Literary Talk: "Yadhum Oorey Yaavarum Kelir"	18
11	Thur	II		19
12	Fri	III		20
13	Sat		
14	Sun		
15	Mon	IV	I Internals	21
16	Tue	V	Nilgiris Bicentenary celebration	22
17	Wed	VI	Inter-school theatre competition	23
18	Thur	I		24
19	Fri	II	Gender equality programme	25
20	Sat		
21	Sun		
22	Mon	III		26
23	Tue	IV		27
24	Wed	V	Gratitude Day	28
25	Thur	VI		29
26	Fri	I	Interreligious gathering	30
27	Sat		Retreat
28	Sun		Retreat
29	Mon	II		31
30	Tue	III		32
31	Wed	IV	Literary Talk: "Social Life in Premchand's Novels"	33

Date	Days of the week	Day Order	AUGUST 2019	No. of Working days
1	Thur	V		34
2	Fri	VI		35
3	Sat		
4	Sun		
5	Mon	I	Theme Based Programme- Protection of Indigenous People	36
6	Tue	II		37
7	Wed	III	Friendship Day Celebration / National Handloom Day	38
8	Thur	IV		39
9	Fri	V		40
10	Sat		Com Zest 2019
11	Sun		
12	Mon		Bakrid
13	Tue	VI	Blood Donation camp I	41
14	Wed	I	Bakrid celebration	42
15	Thur		Independence Day
16	Fri	II	SPSS workshop - Economics	43
17	Sat		
18	Sun		
19	Mon	III	II internals	44
20	Tue	IV	Placement Orientation	45
21	Wed	V		46
22	Thur	VI		47
23	Fri		Krishna Jayanthi
24	Sat		
25	Sun		
26	Mon	I		48
27	Tue	II		49
28	Wed	III	Ethnic Day	50
29	Thur	IV		51
30	Fri	V		52
31	Sat		

Date	Days of the week	Day Order	SEPTEMBER 2019	No. of Working days
1	Sun		
2	Mon		Vinayagar Chathurthi
3	Tue	VI		53
4	wed	I	Onam Celebration	54
5	Thur	II	Teacher's Day	55
6	Fri	III		56
7	Sat		
8	Sun		
9	Mon	IV	International Literacy day celebration	57
10	Tue		Muharram
11	Wed	V		58
12	Thur	VI		59
13	Fri	I		60
14	Sat		Event Management "Hills are Alive"
15	Sun		
16	Mon	II		61
17	Tue	III		62
18	Wed	IV	Talent hunt - On-stage	63
19	Thur	V		64
20	Fri	VI		65
21	Sat		Inter-collegiate Muthamizh Vizha "Iyal Isai Naadagam"
22	Sun		
23	Mon	I	International Peace Day Celebration	66
24	Tue	II		67
25	Wed	III	Workshop on Literary Theory	68
26	Thur	IV		69
27	Fri	V	BCA seminar	70
28	Sat		
29	Sun		
30	Mon	VI	Green Consumer Day Celebration	71

Date	Days of the week	Day Order	OCTOBER 2019	No. of Working days
1	Tue	I	National Voluntary Blood Donation Day	72
2	Wed		Gandhi Jayanthi
3	Thur	II		73
4	Fri	III		74
5	Sat		
6	Sun		
7	Mon		Ayudha Pooja
8	Tue		Vijayadasami
9	Wed	IV		75
10	Thur	V	Music Fest	76
11	Fri	VI		77
12	Sat		
13	Sun		
14	Mon		Model Examination	78
15	Tue			79
16	Wed			80
17	Thur			81
18	Fri			82
19	Sat			83
20	Sun		
21	Mon			84
22	Tue		Awareness programme on Water and Electricity	85
23	Wed	I	Deepavali celebration	86
24	Thur	II		87
25	Fri	III		88
26	Sat		
27	Sun		Deepavali
28	Mon	IV		89
29	Tue	V		90
30	Wed	VI		91
31	Thur	I		92

Date	Days of the week	Day Order	NOVEMBER 2019	No. of Working days
1	Fri	II		93
2	Sat	III		94
3	Sun		Semester break begins	
4	Mon			
5	Tue			
6	Wed			
7	Thur			
8	Fri			
9	Sat			
10	Sun		Miladi Nabi	
11	Mon			
12	Tue			
13	Wed			
14	Thur			
15	Fri			
16	Sat			
17	Sun			
18	Mon			
19	Tue			
20	Wed			
21	Thur			
22	Fri			
23	Sat			
24	Sun			
25	Mon	I	College reopens for even semester	1
26	Tue	II		2
27	Wed	III	Education Day Celebration	3
28	Thur	IV		4
29	Fri	V		5
30	Sat		

Date	Days of the week	Day Order	DECEMBER 2019	No. of Working days
1	Sun		
2	Mon	VI	AIDS awareness programme	6
3	Tue	I		7
4	Wed	II		8
5	Thur	III		9
6	Fri	IV		10
7	Sat	V		11
8	Sun		
9	Mon	VI		12
10	Tue	I		13
11	Wed	II		14
12	Thur	III		15
13	Fri	IV		16
14	Sat		Daffodils
15	Sun		
16	Mon	V		17
17	Tue	VI		18
18	Wed	I		19
19	Thur	II		20
20	Fri	III		21
21	Sat	IV	Celebrations of Ramanujan's Birthday	22
22	Sun		
23	Mon	V		23
24	Tue		
25	Wed		Christmas
26	Thur		
27	Fri		
28	Sat		
29	Sun		
30	Mon		
31	Tue		

Date	Days of the week	Day Order	JANUARY 2020	No. of Working days
1	Wed		New Year
2	Thur	VI	College reopens	24
3	Fri	I	Library Symposium	25
4	Sat	II		26
5	Sun		
6	Mon	III		27
7	Tue	IV		28
8	Wed	V	Pongal Celebration / Nattupura Kalaigal	29
9	Thur	VI		30
10	Fri	I		31
11	Sat		
12	Sun		
13	Mon	II	National youth day celebration	32
14	Tue	III	History : Workshop	33
15	Wed		Pongal
16	Thur		Thiruvalluvar Day
17	Fri		Uzhavar Thirunal
18	Sat		
19	Sun		
20	Mon	IV	I Internals	34
21	Tue	V		35
22	Wed	VI		36
23	Thur	I	Economics: National seminar	37
24	Fri	II	Economics: National seminar	38
25	Sat	III	Blood Donation Camp II	39
26	Sun		Republic Day
27	Mon	IV		40
28	Tue	V		41
29	Wed	VI		42
30	Thur	I	National Seminar "Tamil Illakiyankalil Panmuga Paarvai"	43
31	Fri	II		44

Date	Days of the week	Day Order	FEBRUARY 2020	No. of Working days
1	Sat	III	Inter Year Cultural Event 2020	45
2	Sun		
3	Mon	IV	World Wetland Day celebration	46
4	Tue	V	World cancer day	47
5	Wed	VI		48
6	Thur	I		49
7	Fri		Sports Day	50
8	Sat		
9	Sun		
10	Mon	II		51
11	Tue	III	Literary Talk : "Influence of Social Media on Youth"	
				52
12	Wed	IV		53
13	Thur	V	Student Council Election	54
14	Fri	VI		55
15	Sat	I	"Monuments of France" Exhibition	56
16	Sun		
17	Mon	II	II Internals	57
18	Tue	III	Entre Commercia	58
19	Wed	IV		59
20	Thur	V		60
21	Fri	VI	BCA Exhibition	61
22	Sat	I		62
23	Sun		
24	Mon	II	Valediction of Associations	63
25	Tue	III		64
26	Wed	IV		65
27	Thur	V		66
28	Fri	VI		67
29	Sat	I	College Valediction / Group photo session for final year students	68

Date	Days of the week	Day Order	MARCH 2020	No. of Working days
1	Sun		
2	Mon	II		69
3	Tue	III		70
4	Wed	IV	International Women's Day Celebration	71
5	Thur		Model Examination	72
6	Fri			73
7	Sat			74
8	Sun		
9	Mon			75
10	Tue			76
11	Wed			77
12	Thur			78
13	Fri	V		79
14	Sat		
15	Sun		
16	Mon	VI		80
17	Tue	I		81
18	Wed	II	World Water Day - Awareness Programme	82
19	Thur	III		83
20	Fri	IV		84
21	Sat		College Day	85
22	Sun		
23	Mon	V		86
24	Tue	VI	Tuberculosis Day - Awareness Programme	87
25	Wed		Ugadi
26	Thur	I		88
27	Fri	II		89
28	Sat	III		90
29	Sun		
30	Mon	IV		91
31	Tue	V		92

Date	Days of the week	Day Order	APRIL 2020	No. of Working days
1	Wed	VI		93
2	Thur	I		94
3	Fri		College closes for students	
4	Sat			
5	Sun			
6	Mon		Mahavir Jayanthi	
7	Tue			
8	Wed			
9	Thur			
10	Fri		Good Friday	
11	Sat			
12	Sun			
13	Mon			
14	Tue		Tamil New Year	
15	Wed			
16	Thur			
17	Fri			
18	Sat			
19	Sun			
20	Mon			
21	Tue			
22	Wed			
23	Thur			
24	Fri			
25	Sat			
26	Sun			
27	Mon			
28	Tue			
29	Wed			
30	Thur			

**PERMISSION FORMAT FOR
STUDENTS LEAVING INBETWEEN
WORKING HOURS**

Name :

Class :
.....

Date and Time of Leaving :

Purpose of Leaving :

.....

.....

.....

Signature of the
Student

Signature of the
Staff

Signature of
Warden

1.

2.

3.

4.

5.

Signature of the Principal

TIME TABLE 2019 - 2020

DAYS	MORNING SESSION			AFTERNOON SESSION	
	9.30 - 10.30	10.30 - 11.30	11.30 - 12.30	1.30 - 2.30	2.30 - 3.30
MON					
TUE					
WED					
THU					
FRI					
SAT					

LUNCH BREAK

