

PROVIDENCE COLLEGE FOR WOMEN (AUTONOMOUS)
STUDENTS GRIEVANCE REDRESSAL CELL AND DISCIPLINE COMMITTEE
ACTION TAKEN REPORT FOR 2021-2022

The observations in respect of the concerns expressed by the students and the action taken to redress the grievances of the students are furnished below

- The SGRC (Students Grievance Redressal Cell) is a platform which provides the students to register their grievances.
- Student has liberty to express their grievance if any, to the SGRC and the Cell ensures prompt Redressal.
- A Grievance Box is placed in front of the administrative block where the students can give their grievances through writing.
- An email ID providencesgrc@gmail.com is created so that any student can mail their grievances to the given ID.
- Every month SGRC staff committee organizes a meeting with the student council members, the directors of various clubs and committees and student class representatives to get their grievances.
- An orientation to the student representatives was given on 27.10.21 to give an awareness of SGRC cell and to educate them with the procedure of filing grievances
- SGRC along with anti-ragging committee conducted an awareness program on drug abuse and cyber security on 3/12/2021 to give awareness on drug abuse and cyber crime.
- Prompt action and care was taken to see that there is sufficient number of chairs and benches in all the classrooms, electricity and lighting problems in classrooms as well as rest rooms, installation of CCTV camera, proper water supply in the rest rooms, clearing the bushes near the classrooms so as to avoid small insects entering inside the classrooms etc.
- Requisition for plying buses to the college in the morning and evening hours from Coonoor and Kotagiri was given in the respective Transport Offices.
- Awareness about the behavior of the students in the buses and in public places was given by the SGRC committee class wise.
- The SGRC committee has taken many initiatives to maintain the discipline among students in and out of the college which are furnished below.
- A code of conduct was framed by the SGRC committee along with the student council members on the advice of the Principal which was read out in the assembly and a copy of which is put up on the notice board for the benefit of the students.

- The code of conduct included the dress code for the students, the penalties for late comers, early goers and also students who loiter inside the campus during class hours.
- A template was created by the IQAC of the college where in the latecomers will be getting signature from their class in charges, HODs, SGRC coordinator and Principal before going to their classes.
- Mobiles are allowed inside the campus for students only under the supervision of staff.

COORDINATOR-SGRC

PRINCIPAL