

Providence College for Women (Autonomous), Coonoor
The Internal Quality Assurance Cell (IQAC)
Annual Report 2021-2022

After conferment of the Autonomous status and extension of the NAAC accreditation till 2026 a new IQAC team was formed by the management and the Principal.

The new IQAC team from 2021 onwards

Rev. Sr. Dr. Sheela V.J. (Principal)	:	Chairperson
Dr. Savidha R.	:	Coordinator
Dr. Jyothi M.	:	Member
Dr. Kavitha Kumaran	:	Member
Dr. Beulah Gideon	:	Member
Dr. Gomathi M.	:	Member
Dr. Preethi T.	:	Member
Mr. Karthikeyan R.	:	Member
Sr. Arockia Mary J.	:	Administrative staff / Management Representative
Mrs. Mary Vinolia C.	:	Administrative staff

Extended IQAC

Mr. Khivraj Sancheti	:	Industrialist
Ms. Yasmin Imtiaz	:	Industrialist
Ms. Samantha Iyanna	:	Alumni Representative
Ms. Subashini Ganapathi	:	Alumni Representative
Mr. Amirtharaj L.	:	Well wisher
Mr. Ramakrishnan N.N.	:	Well wisher

Student Representative

Ms. Ashi Maria	:	Student Representative
Ms. Ilakiya V	:	Student Representative
Ms.Lashmini.A	:	Student Representative
Ms.Sandra.S	:	Student Representative

Events of the year

Student Orientation

Orientation for the students was conducted on 4th of October 2021. Dr. Amutha R., Assistant Professor of English and the former Coordinator of IQAC, was the resource person.

Seminar Organized

Seminar was Organized on **“Navigating the Pathways of Research Publications”**. The IQAC team of Providence College organized a seminar on **“Navigating the Pathways of Research Publications”** on the 29th of October 2021. Dr. P.Karthikeyan, Associate Professor, from Kongu Engineering College, Erode was the resource person. **Fifty** staff members attended the session and had interaction with the resource person. The resource person highlighted various topics such as writing a research paper, identifying the right journals, aspects of writing a paper, publishing articles in high indexed journals in the morning session. In the afternoon session, he explained the procedure of writing a project proposal, UGC guidelines for minor and major research projects and drafting a research proposal. Lots of information were given in the session. The session was highly beneficial.

29.10.2021 Seminar on “Navigating the Pathways of Research Publications”



IQAC Meetings

Fourteen meetings were conducted within and outside the IQAC team to systematize the functioning of IQAC.

07.10.21 Committee meeting to discuss AQAR data details



23.11.21 Meeting with Sr. Principal, IQAC members & DQAC members to discuss about AQAR and NIRF data uploading.



IQAC meeting with HoDs



15.02.22 IQAC Committee Meeting.



IQAC meeting with HoDs



15.02.22 IQAC Committee Meeting.



22.02.22 Meeting with Sr. Secretary, Sr. Principal, IQAC members & the DQAC members to discuss about the maintenance of files in the department.



23.02.22 Meeting with Sr. Secretary, Sr. Principal, IQAC Committee, COE & Examinations Committee.



03.03.22 Meeting with Sr. Secretary, Sr. Principal, IQAC Committee & research Committee.



23.03.22 Meeting with Sr. Secretary, Sr. Principal, IQAC committee & administrative staff members.



IQAC Initiatives

- *DQAC training*
A new DQAC team was formed and the DQAC members of the departments and the clubs and committee coordinators were trained for documentation.

04.10.21 Committee meeting with the Principal and DQAC members.



● **Website Restructured**

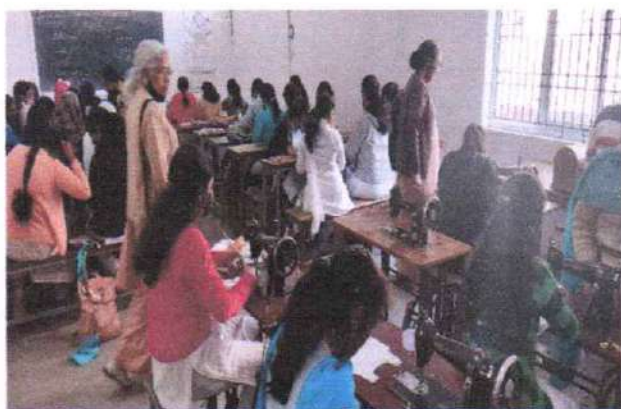
The unexpected pandemic situation adversely affected the regular pace of work in the institution and now as a post- covid venture, the College website restructuring is completed and effective to use.

06.12.2021. Meeting with Sr. Secretary, Sr. Principal & IQAC members to discuss about website updating.



Establishment of “Providence Skill Development Center”

Providence Skill Development Centre empowers students with the ability to support and sustain themselves and their families. Skill development is the modern way of life. Each one is bestowed with different skills and talents and a certificate course for students in their own field of interest is an added asset to build their future. Providence Skill Development Centre provides various courses to enrich the curriculum (Value added courses) and to enhance self-employment and entrepreneurship skill (Certificate Courses). Students have to complete one course per year. At the end of the graduate programme each student will pass out with a minimum of three Certificate Courses in hand. These Value-Added courses help our women students to become entrepreneurs and start a business for themselves.



IQAC meeting with HoDs



15.02.22 IQAC Committee Meeting.



- *Academic and Administrative Internal Audit*

Academic and Administrative Internal Audit was conducted for the academic year 2021-22 on 16.06.2022 and 17.06.2022. and the follow up for the rectification was done on 22.09.2022.



Collection and Verification of NAAC files for the period 2016-2021.



- **Proforma Reforms**

- Student Profile for undergraduates and postgraduates redesigned and initiated.
- Best Outgoing Student Award proforma was amended and scrutinized to implement.
- On-Duty forms were introduced for the faculty.
- No due form for the faculty was revised and initiated.

The initial year of the new IQAC team was a challenging year although the transition of responsibility was a smooth course from the outgoing team to the new IQAC team. Picking up momentum to pitch on following the pandemic and its aftermath is indeed an uphill task to maneuver the institution as a consortium one of its kind in academia in the global front lies before us. We hope to attain this summit through steady forward-thinking steps and the College motto, Faith is the Sun of Life to inspire us within.

A handwritten signature in black ink, appearing to be 'R. S. G.', written in a cursive style.

IQAC Coordinator

A handwritten signature in green ink, appearing to be 'S. Shreevani', written in a cursive style.

Principal

PRINCIPAL,
Providence College For Women,
COONNOR - 643104.